



CENTENNIAL

Centennial Condominium Homeowners Association

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www.centennialhoavicksburg.com

Intent To Lease

I, Co-Owner: _____ intend to lease

Address: _____.

I have read and acknowledge the Restrictions under the Condominium Bylaws for The Centennial Condominium Homeowners Association and agree to the following terms regarding rental of the Unit:

- Only entire unit home rentals are permitted. No rental is allowed of only a portion of any home i.e. room rental, etc.
- Rentals of less than six (6) months, short-term rentals, including Airbnb, VRBO, and similar platforms, are prohibited.
- Owners must notify the Board of their intent to lease at least ten (10) days prior to marketing the Unit.
- The Co-Owner must provide the tenant rental application, including a copy of the criminal background check to the Board prior to the execution of any lease agreement.
- The Owner must provide the lease documents to Board for review and approval prior to the execution of the lease agreement.
- Co-Owners must provide the current contact information for the tenant at the time of lease execution and provide updated contact information for the tenant when necessary.
- Tenants must maintain renter's insurance at all times. Proof must be provided to the Board upon lease execution.
- Lease agreements must state that the tenant has received and agrees to comply with the Association's governing documents and Rules and Regulations.
- Co-Owners must hire and use a professional management company to manage their rental.
- If a rental certificate is required by the Village of Vicksburg or Township of Schoolcraft, proof must be provided prior to occupancy.
- Co-Owners remain responsible for tenant conduct when in residence in the community and while in use of the common elements.
- Rental of the community clubhouse must be contracted and paid for by the Co-Owner on behalf of the tenant.
- Pool access cards are issued to Co-Owners only. Co-Owners are responsible for tenant use and compliance.
- The Centennial HOA Co-Owner agrees that upon three violations of any lease agreement with any Tenant, the Board will require the Co-Owner to provide their Tenant with a 30-Day Notice to Quit at which point the Co-Owner will comply.

Signature of Co-Owner

Date

Co-Owner Email

Co-Owner Phone Number

BOARD RESPONSE TO NOTICE OF INTENT TO LEASE:

To: _____

We are in receipt of your notice of intent to lease the above-mentioned condominium.

Your request for approval has been considered by the Board of Directors of the Association and the following action has been taken:

____ Your request as defined in the material provided to the Board has been approved.

____ Your request has been denied for the following reason(s): _____

____ No action has been taken on your request pending receipt of the following information: _____

THE CENTENNIAL CONDOMINIUM HOMEOWNERS ASSOCIATION

BY: _____
President/Agent of The Centennial Condominium Homeowners Association

DATE: _____